

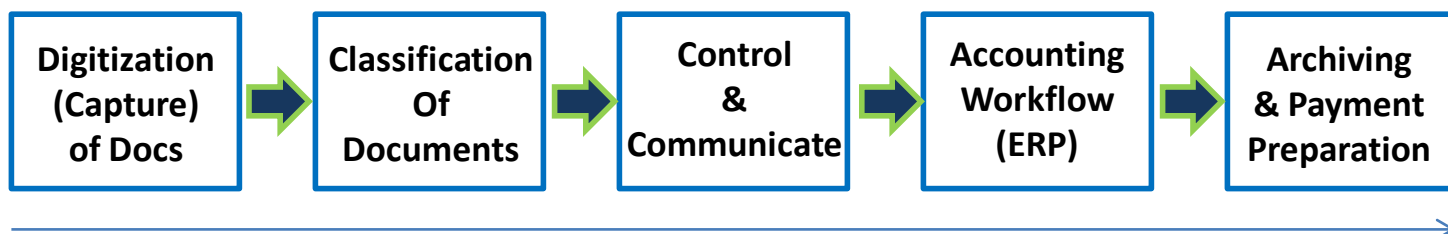


# ARCO INVOICE

- > Reduce manual data input to a single action
- > Decrease the size of your archives
- > Make fewer copies
- > Cut down on manual sorting paper invoices
- > Link related documents to each other
- > Locate any document instantly
- > Avoid internal transport and loss of documents
- > Minimize the risk of errors
- > Keep a clear overview
- > Save a great deal of time
- > Increase your efficiency and reduce process cost

## Digital invoice management: benefits for the Supplier and for the Accounting Firm

Arco offers a global solution, from the insertion of the document to the editing through the management of the payment status, in and out of the existing accounting software. The digital file replaces the traditional directories and offers constant digital access to the client.



## Creation & Insertion of Documents

The customer loads the documents himself continuously and makes a choice among the available channels: drag, scan or send documents to the e-mail box. PDFs that arrive via e-mail are loaded and OCR'd without being scanned. The system is easy to use, and the treatment status is always very transparent.

The customer picks supplier invoices by making a selection of customers and items. The system makes it possible to add amounts, to follow the dates and numbers of follow-up and to revise the TAX codes. The invoices are sent by the e-numerical code, and the document is automatically registered in the accounting software (if present).

## Auto recognition of document types

The advanced OCR service, which is defined by SLA to be at 99.7% accuracy, converts PDF documents into clear billing data (fields).

This exceptionally high result can be explained by the excellent quality of OCR (Arco processes millions of documents for countless companies located in Belgium, Europe and the rest of the world). ArcoCAPTURE is our inbound engine.

Automation does not work to the detriment of reliability, since the documents are then validated by two people (if required). If the results obtained do not coincide, the documents are checked by a third person.

## Control, Status, Communication (and in real-time)

- Real-Time access to the start to finish automated processing stages of purchase invoices.
- Complete control over the digital docs by the file manager: direct file transmission of the invoice docs to the relevant department(s) **concurrently**.
- Multi-tenant **case processing** with classification of the docs that ensures automatic filing to the correct directory.
- AI machine learning allows new documents to be classified once, and then handled automatically. Capture processor also forgets previous versions to ensure optimized processing speed.
- Automatic original classification, automatic duplicate checking
- Complete transactional tracing system, while maintaining GDPR compliance and cyber-security compliance across all digital document types through the platform.

The fiduciary company itself digitizes the files. Customers who do not feel ready to introduce their documents in a timely manner in a numerical way will benefit from all the advantages of our system.

## Online file and payment information

In the online file repository, it is possible to search all documents by unlimited fields in the blink of an eye.

The digital archive replaces the paper archive, and the payment status is always visible.

## Management & Full Control By the Accounting Firm

The Accounting Firm is controls completely the opening and managing the digital files for clients. Statistical information gives clients an idea of the status of digital files in the process.



ArcoInvoice “connects” to a number of ERP accounting packages to ensure seamless integration of the Arco solution with the workflow *(a few examples shown).*



## The “new world” of digital operating

### Benefits of a “digital twin” chartered accountant

**Automated writing proposal:** massive decrease in keying time of the data of purchase invoices and of sale orders. Thanks to their automatic learning recognition, invoices are immediately loaded into the accounting package.

**Workload Repartition:** Mobile customers keep digital documents on the go, so you can respond quickly to any notifications.

**Error Reduction:** sales invoices issued by the customers themselves are now automatically checked. This step reduces the number of errors in tracking numbers, billing dates, TAX codes, additions and rounding.

**ArcoInvoice deployed via our private cloud** means, immediate activation of the a document service that authorized users can access over the web portal.

You can count on a high level of cyber-security, as well as a high availability. We use built-in redundancy into our platform, allowing Arco to easily support millions of documents.

**Safe & Secure:** A specialized team periodically and randomly attempts to hack our platform. This testing reveals that we comply with the most stringent security rules.

**Users have direct access to all info all the time:** The user now no longer needs to spend time to consult the digital archive for the payment status, for example.

**All documents are directly available in the case of tax control:** no major transactions move, but simply process thanks to simple and direct access.

**More time for profitable services:** spend all the time you do not spend with your managers to now provide additional advice to customers.

### Benefits for the SME

**Direct access to e-archives:** all documents are immediately accessible for quick analysis, and communicating with customers, suppliers and the bank.

**Payment status available online where you are:** See immediately if the customer or supplier has paid or not.

**The digital archives replace the paper version:** they take up less space and the documents are no longer lost in the “abyss.”

**Company Website:** [www.arcoinfo.com](http://www.arcoinfo.com) (new site coming Q2, 2019)

**Company Bio:**

**ArcoInfo Inc.** is the American division of the Belgian parent company **Arco Information NV** from **Mechelen, Belgium**. The **American division HQ** is located in **New York, NY, USA**.

**Arco Information NV** was established in 1993 in Belgium as a supplier of tailored digital document software solutions for info management. Currently serving over 1000 clients globally, and intelligently.

**Today**, ArcoInfo Inc. is a **software design and engineering house**, steeped in experience and production, with a focus on providing products and services related to **two tracks of business**: managing **digital documents** and **digital data** intelligently and tailored to meet client application needs.

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